

**Minutes of a meeting of Annual Council  
held on Wednesday, 22nd May, 2019  
from 7.00 - 7.16 pm**

**Present:**

G Allen	R Cromie	Anthea Lea
J Ash-Edwards	J Dabell	J Llewellyn-Burke
R Bates	R de Mierre	A MacNaughton
J Belsey	B Dempsey	G Marsh
M Belsey	R Eggleston	J Mockford
A Bennett	S Ellis	A Peacock
L Bennett	A Eves	M Pulfer
A Boutrup	L Gibbs	R Salisbury
P Bradbury	I Gibson	S Smith
P Brown	S Hatton	A Sparasci
H Brunsdon	J Henwood	L Stockwell
P Budgen	S Hicks	C Trumble
R Cartwright	S Hillier	D Sweatman
P Chapman	T Hussain	N Walker
R Clarke	R Jackson	R Webb
E Coe Gunnell White	J Knight	N Webster
P Coote	C Laband	
M Cornish	Andrew Lea	

**Absent:** Councillor C Phillips

**Councillor Bruce Forbes in the Chair**

**1 OPENING PRAYER.**

The Chairman read the opening prayer.

**2 TO ELECT THE CHAIRMAN OF THE COUNCIL.**

Councillor Ash-Edwards nominated Councillor Trumble for Chairman of the Council. This was seconded by Councillor Llewellyn-Burke. As there were no other nominations, this was agreed unanimously.

Councillor Ash-Edwards and Councillor Trumble thanked the outgoing Chairman for his service to the Council over the past 2 years.

**RESOLVED**

That Councillor Trumble be elected Chairman of the Council for the 2019/20 Council year.

**3 TO APPOINT THE VICE-CHAIRMAN OF THE COUNCIL.**

Councillor Trumble nominated Councillor Margaret Belsey for Vice-Chairman of the Council. This was seconded by Councillor Marsh. As there were no other nominations, this was agreed unanimously.

**RESOLVED**

That Councillor Margaret Belsey be appointed Vice-Chairman of the Council for the 2019/20 Council year.

**4 TO RECEIVE THE REPORT OF THE RETURNING OFFICER AS TO THE PERSONS ELECTED TO SERVE AS DISTRICT COUNCILLORS FOR THE DISTRICT OF MID SUSSEX ON 2 MAY 2019.**

The Returning Officer reported as to the persons elected as District Councillors for the District of Mid Sussex on 2nd May 2019.

**RESOLVED**

That the report be received.

**5 CHAIRMAN'S ANNOUNCEMENTS.**

The Chairman welcomed all new Members and returning Members and thanked them for electing him as Chairman. He noted that his focus will be on ensuring that the business of Council is carried out effectively and efficiently and to ensure that all Councillors have the opportunity to hold the Cabinet to account, in the interests of the community. He noted that conventions are in place to ensure that this is possible. He also reminded Members of the dress code for Council meetings, which requires gentlemen to wear collars and jackets, though he wished to relax the convention that gentleman must wear a tie. He also asked that Members refrain from wearing political badges in the Chamber.

The Chairman invited all Members to join him for refreshments after this meeting, and confirmed that his nominated charity will be announced at the next Council meeting in June.

**6 TO ELECT THE LEADER OF THE COUNCIL FOR A FOUR YEAR TERM.**

Councillor Marsh nominated Councillor Ash-Edwards as Leader of the Council. This was seconded by Councillor Bradbury. There were no other nominations.

**RESOLVED**

That Councillor Ash-Edwards be elected Leader of the Council for four years.

**7 TO AGREE THE NUMBER OF MEMBERS TO BE APPOINTED TO THE CABINET BY THE LEADER AND TO NOTE THOSE MEMBERS APPOINTED AND ELECT A DEPUTY LEADER OF THE COUNCIL FOR FOUR YEARS FROM THE APPOINTED CABINET.**

The Leader thanked the Council for the confidence placed in him. He noted that whilst the recent election delivered a different composition for the Council, the way forward remained clear. He congratulated both re-elected and new Members and acknowledged that it is a privilege to serve the community and district. He confirmed that his role is to deliver the manifesto commitments made to the residents of Mid Sussex and as one of youngest Leaders in the Country, who has grown up in the District he is committed to working hard on behalf of residents.

In order to reflect the challenges anticipated over the next year, the Leader named Councillor Llewellyn-Burke as Deputy Leader and the five Cabinet Members. He announced that details of portfolio responsibilities would be shared after this meeting.

Deputy Leader of the Council – Councillor Llewellyn-Burke  
Cabinet Member for Community – Councillor Webster  
Cabinet Member for Customer Services – Councillor de Mierre  
Cabinet Member for Economic Growth – Councillor Hillier  
Cabinet Member for Environment & Service Delivery – Councillor John Belsey  
Cabinet Member for Housing & Planning – Councillor MacNaughton

## **RESOLVED**

That Councillor Llewellyn-Burke be appointed as the Deputy Leader and that the Cabinet appointments for 2019/20 be noted.

## **8 TO RECEIVE THE REPORT OF THE MONITORING OFFICER: POLITICAL BALANCE: SECTION 15 LOCAL GOVERNMENT AND HOUSING ACT 1989; THE LOCAL GOVERNMENT (COMMITTEES AND POLITICAL GROUPS) REGULATIONS 1990**

Council received the report of the Monitoring Officer, setting out the political balance of the Council for the 2019/20 year and the recommended allocation of seats to committees. It was noted that the political leaders have had the opportunity to review the details in advance.

## **RESOLVED**

That the report be received and agreed.

For the year 2019/20:

- i. The three Scrutiny Committees each comprise of 15 members, consisting of 9 Conservative, 4 Liberal Democrat, 1 from the Green and Burgess Hill Independent Group and 1 from the Independent Councillors;
- ii. Two Planning Committees each comprise 12 members, consisting of 8 Conservative on each of the 2 committees, 3 Liberal Democrat on each of the 2 committees, 1 from the Independent Councillors for the Planning Committee and 1 from the Green and Burgess Hill Independent Group for the District Planning Committee;
- iii. The Licensing Committee comprises 15 members, consisting of 10 Conservative, 3 Liberal Democrat, 1 from the Green and Burgess Hill Independent Group and 1 from the Independent Councillors;

- iv. The Standards Committee comprises 6 Council members consisting of 4 Conservative (other than the Leader), 1 Liberal Democrat and 1 from the Green and Burgess Hill Independent Group and 4 representatives of town/parish councils.
- v. The Audit Committee comprises 7 members consisting of 4 Conservative, 1 Liberal Democrat, 1 from the Green and Burgess Hill Independent Group and 1 from the Independent Councillors.

## 9 TO RECEIVE AND NOTE THE NOMINATIONS TO THE FOLLOWING COMMITTEES FOR 2019/20. (TO BE TABLED)

The Chairman introduced the report and referred Members to the tabled nominations to committees.

As there were no questions, the Chairman took Members to the recommendations in the report which were agreed unanimously.

RESOLVED

That the appointment of Members to Committees as set out below be noted:

### ***Audit Committee (7 Members)***

Anne Boutrup	Chris Phillips
Matthew Cornish	Mike Pulfer
Rachel Cromie	Lin Stockwell
Simon Hicks	

### ***Licensing Committee (15 Members)***

Graham Allen	Anthea Lea
Peter Chapman	Clive Laband
Rachel Cromie	Gary Marsh
Lee Gibbs	Samantha Smith
Ian Gibson	Neville Walker
Janice Henwood	Roger Webb
John Dabell	Norman Webster
Jim Knight	

### ***Licensing Sub Committee A (5 Members)***

Graham Allen	Anthea Lea
Janice Henwood	Gary Marsh
Jim Knight	

### ***Scrutiny Committee for Housing and Planning and Economic Growth (15 Members)***

Richard Bates	Sue Hatton
Margaret Belsey	Simon Hicks

Paul Budgen	Clive Laband
Paul Brown	Julie Mockford
Rod Clarke	Adam Peacock
Emma Coe-Gunnell White	Neville Walker
Rachel Cromie	Roger Webb
Robert Eggleston	

***Scrutiny Committee for Community, Customer Services and Service Delivery  
(15 Members)***

Liz Bennett	Anthea Lea
Anne Boutrup	Gary Marsh
Peter Chapman	Julie Mockford
Benedict Dempsey	Mike Pulfer
Sandy Ellis	Samantha Smith
Ian Gibson	Alex Sparasci
Janice Henwood	Dick Sweatman
Tofojjul Hussain	

***Scrutiny Committee for Leader, Finance and Performance (15 Members)***

Graham Allen	Jim Knight
Alison Bennett	Andrew Lea
Heidi Brunsdon	Chris Phillips
Roger Cartwright	Mike Pulfer
Phillip Coote	Lin Stockwell
Rachel Cromie	Colin Trumble
Anne Eves	Rex Whittaker
Rodney Jackson	

***District Planning Committee (12 Members)***

Richard Bates	Adam Peacock
Peter Chapman	Robert Salisbury
Emma Coe-Gunnell White	Dick Sweatman
Sue Hatton	Neville Walker
Rodney Jackson	Roger Webb
Clive Laband	Rex Whittaker

***Planning Committee (12 Members)***

Graham Allen	Robert Eggleston
Paul Budgen	Andrew MacNaughton
Roger Cartwright	Gary Marsh
Emma Coe-Gunnell White	Mike Pulfer
Phillip Coote	Dick Sweatman
John Dabell	Neville Walker

***Standards Committee (6 MSDC Members)***

Alison Bennett	Heidi Brunsdon
Liz Bennett	Rod Clarke
Pete Bradbury	Anne Eves

## **10 PROGRAMME OF MEETINGS 2019/20.**

The Chairman introduced the report and referred Members to the tabled nominations to committees.

The Solicitor to the Council introduced the report. In response to a query on the date of the Licensing Committee in February 2020, he confirmed that the correct date will be confirmed following the meeting and an updated programme circulated.

As there were no further questions, the Chairman took Members to the recommendation which was agreed unanimously.

### **RESOLVED**

That the Revised Programme of Meetings for 2019/20 (with the February amendment) be approved.

The meeting finished at 7.16 pm

Chairman